

TOURNAMENT TEAM CHECKLIST EAST SELECT SOCCER

Useful Links:

ESS Coach and Manager Info Page – www.arrowheadsoccer.com/ess

How to Use Affinity/US Connect – [Team Manager Handbook](#)

Login to [U.S. Soccer Connect/Affinity Login](#)

Before Your First Tournament

You will find page numbers referenced below. These correspond to the **Team Manager Handbook** (linked above) pages with instructions on how to complete each step.

1. Make sure you have all player and coach photos uploaded into the U.S. Soccer Connect/Affinity system (pages 7-8)
2. Upload birth certificates for each player (page 8-9). If you know your team is going to a tournament using Affinity, you may be required to upload birth certificates for that tournament.

Tournament Pass Prep

Some tournaments will require printed player passes. Some tournaments are completely online. Tournaments should have that information on their “Rules” page of their website. Please check to make sure you know what they require for check-in/games.

1. Once all your team photos are uploaded and all players/coaches are rostered on the team, we will email you a PDF copy of your passes and an unofficial MYSA roster.
2. To prep your passes for a tournament, cut along each horizontal line, fold in half, and laminate.

*If you don't have access to a printer, we can also print your passes and you can pick them up from the AYSA office - just schedule a time with me to pick them up. We are located at Wheeler Fieldhouse in West Duluth - 3501 Grand Avenue.

Please make sure this is all completed at least two weeks prior to your first tournament.

Good luck this season!

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